

## Tips & Reminders Before You Submit Your Speech

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1. While proofreading your speech, read it aloud. Often, when we read over something, our brains will automatically correct grammatical and spelling mistakes without consciously realizing it. However, when reading aloud, we are much more likely to catch simple mistakes and correct them.
2. Check to make sure your outline and Works Cited page are formatted according to the professor's guidelines before turning it in. (MLA vs. APA, etc)
  - Purdue OWL is a great resource to double-check formatting.
3. Practice your speech in front of a mirror or record your speech while practicing so you can review it. You will have a better understanding on what you can do to improve your body language and hand gestures. Some things to look for:
  - fidgeting
  - being too stiff while speaking
  - touching your hair or face
4. Get feedback on your outline or speech by making an appointment with the CommLab. Our Peer Leaders can help give you feedback on the areas that you wish to improve.